

REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING		
<b>LICENSING SUB-COMMITTEE:</b> 13/07/2021	<b>Classification DECISION</b>	<b>Enclosure</b>
<b>Application for a Premises Licence</b>  Balls,basement, ground floor, first floor 333 Old Street, London EC1V 9LE	<b>Ward(s) affected</b>  Hoxton East and Shoreditch	

## 1. SUMMARY

<b>Applicant(s)</b> Takestyle Ltd	<b>In SPA:</b> Shoreditch
<b>Date of Application</b> 04/05/2021	<b>Period of Application</b> Permanent
<b>Proposed licensable activities:</b> Films Live music Recorded music Performance of dance Late Night Refreshment Supply of Alcohol (On and Off Premises)	
<b>Proposed hours of licensable activities</b>	
<b>Films</b>	<p><b>Standard Hours</b>            Mon 10:00-01:00            Tue 10:00-01:00            Wed 10:00-01:00            Thu 10:00-01:00            Fri 10:00-02:00            Sat 10:00-02:00            Sun 10:00-01:00</p> <p><b>Non-Standard Hours:</b>            On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday &amp; Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve &amp; Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.</p>
<b>Live Music</b>	<p><b>Standard Hours</b>            Mon 23:00-01:00            Tue 23:00-01:00            Wed 23:00-01:00            Thu 23:00-01:00            Fri 23:00-02:00            Sat 23:00-02:00            Sun 23:00-01:00</p> <p><b>Non-Standard Hours:</b>            On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday &amp; Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve &amp; Boxing Day the</p>

permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.

**Recorded Music**

**Standard Hours**

Mon 23:00-01:00

Tue 23:00-01:00

Wed 23:00-01:00

Thu 23:00-01:00

Fri 23:00-02:00

Sat 23:00-02:00

Sun 23:00-01:00

**Non-Standard Hours:**

On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.

**Performance of dance**

**Standard Hours**

Mon 23:00-01:00

Tue 23:00-01:00

Wed 23:00-01:00

Thu 23:00-01:00

Fri 23:00-02:00

Sat 23:00-02:00

Sun 23:00-01:00

**Non-Standard Hours:**

On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.

**Late Night Refreshment**

**Standard Hours**

Mon 23:00-01:00

Tue 23:00-01:00

Wed 23:00-01:00

Thu 23:00-01:00

Fri 23:00-02:00

Sat 23:00-02:00

Sun 23:00-01:00

**Non-Standard Hours:**

On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.

<b>Supply of Alcohol</b>	<p><b>Standard Hours</b>  Mon 10:00-01:00  Tue 10:00-01:00  Wed 10:00-01:00  Thu 10:00-01:00  Fri 10:00-02:00  Sat 10:00-02:00  Sun 10:00-01:00</p> <p><b>Non-Standard Hours:</b>  On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday &amp; Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve &amp; Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.</p>
--------------------------	--

<b>The opening hours of the premises</b>	<p><b>Standard Hours:</b>  Mon 10:00-01:00  Tue 10:00- 01:00  Wed 10:00-01:00  Thu 10:00-01:00  Fri 10:00-02:00  Sat 10:00-02:00  Sun 10:00-01:00</p> <p><b>Non-Standard Hours:</b>  On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday &amp; Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve &amp; Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.</p>
--	--

<b>Capacity:</b> Not known	
<b>Policies Applicable</b>	LP1 (General Principles), LP2 (Licensing Objectives), Hours), LP6 (External Areas and Outdoor Events), LP10 (Special Policy Areas – Dalston and Shoreditch) and LP11(Cumulative Impact – General)
<b>List of Appendices</b>	A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Current Premises Licence D – Location map
<b>Relevant Representations</b>	<ul style="list-style-type: none"> <li>● Police Authority</li> </ul>

**2. APPLICATION**

2.1 Takestyle Ltd have made an application for a premises licence under the Licensing Act 2003 to provide for the following activities:

- Exhibition of films



- Live music
- Recorded music
- Performance of dance
- Supply of alcohol for consumption **on** and **Off** the premises
- Provision of Late night refreshment

2.2 The application is described as a new premises application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see para 8.1 below). The application has been amended as agreed with the Licensing Authority to remove the roof level from the application as the area was refused planning permission twice.

### 3. CURRENT STATUS / HISTORY

3.1 The premises currently have a premises licence LBH-PRE-T-1413 granted in April 2013. The licence is attached as Appendix C.

3.2 No TENs have been submitted in respect of the premises in this calendar year.

### 4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

From	Details
Environmental Health Authority (Environmental Protection)	Have confirmed no representation on this application
Environmental Health Authority (Environmental Enforcement)	Representation withdrawn following agreement of conditions see Para 9.1 below
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority	No representation received
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation on this application
Police Appendix B	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance
Licensing Authority	Have confirmed no representation on this application following applicant's agreement to remove the roof level from the application
Health Authority	Have confirmed no representation on this application

### 5. REPRESENTATIONS: OTHER PERSONS

From	Details
Representations have been received against the proposals from and on behalf of local residents.	None

### 6. GUIDANCE CONSIDERATIONS

6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.



## **7. POLICY CONSIDERATIONS**

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP1 (General Principles), LP2 (Licensing Objectives), LP6 (External Areas and Outdoor Events), LP10 (Special Policy Areas – Dalston and LP11(Cumulative Impact – General)

## **8. OFFICER OBSERVATIONS**

- 8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

### **Mandatory Conditions: Supply Of Alcohol (On/Both)**

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years if age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- A. a holographic mark or
- B. an ultraviolet feature.

6. The responsible person shall ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Minimum Drinks Pricing**

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$  Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;



(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub- paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Exhibition Of Films**

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

- (a) Recommendations made by the film classification body where the film classification body is specified in the licence, or
- (b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

### **Mandatory Condition - Door Supervision**

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

### **Conditions derived from operating schedule**

10. CCTV covering the interior & exterior of the premises will be installed to the minimum standards of the Metropolitan Police Service, will be kept operational at all times the premises are open to the public and be capable of taking images to an evidential standard in any lighting conditions. The CCTV shall cover all internal areas of the venue which are open to the public and the area immediately outside the premises including the smoking area. It shall be capable of taking a head & shoulders shot of persons entering the premises, be capable of storing images for a minimum of 31 days and a member of staff trained & capable of downloading images shall be on duty at all times the premises are open to the public. Screenshots & images shall be provided to the Police or Authorised Officers on request.



11. The DPS or a personal licence holder shall be on duty at all times the premises are open to the public.

12. No open bottles, no glasses or drinks will be permitted to be taken outside the premises at any time.

13. After 22.00 a maximum of 8 smokers will be allowed outside at any time. Staff shall monitor their conduct by use of the CCTV and physically.

14. Front of house staff will be trained on induction and given refresher training at six monthly intervals for their role & in the operation of the CCTV System & Challenge

15. Training will include operating the CCTV System & downloading images & operating Challenge 25 including identifying persons under 25, making a challenge, acceptable proof of age and checking it, making and recording a refusal, proxy sales, avoiding sales to intoxicated persons, avoiding conflict, responsible alcohol retailing and safeguarding children.

16. An incident book shall be kept at the premises, and made available to the Police or Authorised Officers, which will record the following:

- a) All crimes reported,
- b) Lost property;
- c) All ejections of customers;
- d) Any complaints received;
- e) Any incidents of disorder;
- f) Any seizure of drugs or offensive weapons;
- g) Any faults in the CCTV System. Details of any work carried out on the CCTV System including the date, name and phone number of the Engineer shall be recorded.
- h) Any refusal in the sale of alcohol;
- i) Any visit by a relevant authority or emergency service. If Police are called the CAD Number shall be obtained and recorded;
- j) Door Supervisor details if required.

17. Notices will be prominently displayed by the entry / exit door and bar (as appropriate) advising customers:

- a) That CCTV & Challenge 25 are in operation;
- b) Of the provisions of the Licensing Act regarding underage & proxy sales;
- c) Of the permitted & opening times of the premises;
- d) That no open bottles or cans, glasses or drinks will be permitted to be taken outside the premises at any time;
- e) To respect residents, leave quietly and not to loiter outside;
- f) Advising that the premises has a zero tolerance to illegal drugs & weapons;
- g) That a maximum of 8 smokers will be allowed outside after 22.00.
- h) That the roof terrace closes to the public at 22.00.

18. A minimum of 6 staff shall be on duty in the premises from 19.00 to close on Friday, Saturday and on Bank Holiday Sundays.

19. A minimum of 4 SIA licensed Door Supervisors shall be on duty from 20.00 to 30 minutes after close or until the last patrons have left the premises & vicinity of the premises. Door Supervisors shall apply the Venue's Policies including the Security / Search & Dispersal Policies at all times they are on duty.

20. Management shall undertake an ongoing daily risk assessment taking into account any advice received from the Metropolitan Police Service (MPS) and any events taking place in Shoreditch to identify the staffing levels and any need for additional SIA Licensed Door Supervisors on nights when required.



21. If Door Supervisors are in attendance they must record their dates & times of attendance, full name, signature, full SIA licence number and if employed by an independent company the name, address & phone number of the company in a section within the Incident Book.
22. All Door Supervisors must clearly display their SIA licence & wear high vis vests with the Venue`s name on them at all times while on duty. Door Supervisors shall be equipped with radios and body cams while on duty.
23. The premises shall have written policies for drugs & weapons, search & security, management of queues, dispersal, first aid & emergency procedures details of which will be included in staff training. A copy of the policies shall be provided to the Police Licensing Team & Licensing Authority.
24. When Door Supervisors are not on duty, at the terminal hour a member of staff shall be tasked to monitor departing customers to remind them to leave the premises & area quietly, ensure customers do not loiter outside, monitor their conduct and ensure no open bottles, no glasses or drinks are removed from the premises.
25. The number for a local cab office shall be clearly displayed and a phone provided for customers to call a cab. Staff will call a cab for any customer requiring one.
26. A fire risk assessment and emergency plan will be prepared and regularly reviewed. All staff will receive appropriate fire safety training.
27. Notices will be prominently displayed by the entry / exit door and bar as appropriate– See Box B Condition 8 for full details.
28. No open bottles, glasses or drinks will be permitted to be taken outside the premises at any time.
29. Management & staff will regularly monitor the outside of the premises including the smoking area & customers outside smoking by CCTV & physically. Suitable containers will be provided for cigarette ends.
30. The outside front of the premises will be kept tidy at all times and shall be swept at close.
31. No deliveries will be received or glass bottles / rubbish removed between 20.00 and 08.00.
32. A phone number will be displayed for residents to contact management with any concerns. Details of any complaints & the action taken will be recorded in the Incident Book.
33. Staff will direct customers to the phone number displayed for the cab office or call a cab for customers on request. If during permitted opening hours customers should be asked to remain inside the premises until the cab arrives.
34. All doors and windows will be kept closed except for the entry and egress of customers during the playing of musical entertainment.
35. A Noise Limiter shall be installed which shall be set & sealed in conjunction with the Council's Noise / Pollution Team and through which all amplified music shall be played. The Noise Limiter shall be kept in a locked container the keys to which shall be kept by the Premises Licence Holder, DPS or Duty Manager.



36. No music from the premises shall be audible at the nearest noise sensitive premises.

37. No music other than background level music shall be played on the roof terrace.

38. Notices will be prominently displayed by the entry / exit door and bar as appropriate– See Box B Condition 8 for full details.

39. Challenge 25 will be operated as the proof of age policy. Only a photographic driving licence, valid passport, proof of age card bearing the holders photograph and the pass hologram / logo on it or UK Armed Forces photographic id card will be accepted as proof of age.

40. All refusals of service will be recorded in the Incident Book (refusals section) which will be made available to the Police or Authorised Officers on request.

41. Front of house staff will be trained on induction and given refresher training at six monthly intervals - See Box B Condition 6 for full details.

42. No child or young person under 18 shall be admitted to or be allowed to be on the premises after 20.00.

43. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

44. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

#### **If the business is on a Time Banded Street**

45. A-The Licensee's premises are situated in an area within which refuse may only be left on the public highway at certain times (time bands). If the Licensee's waste carrier cannot or does not comply by collecting the refuse within an hour after the close of any time band imposed by the waste authority, the Licensee must remove the refuse from the public highway and/or keep it within the premises until such time as their waste carrier arrives to collect the refuse.

#### **Or, if the business is not on a Time Banded Street**

B.in order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to.

#### **Or, if the business is on a street which is being considered for Time Banding**

C.In streets or areas where the London Borough of Hackney imposes a requirement that refuse may only be left on the public highway at certain times the Licensee must ensure he complies with any orders or notices served by the Council AND if the Licensee's waste carrier cannot or does not comply by collecting the refuse within an hour after the close of any time band imposed by such order or notice, the Licensee must remove the refuse from the public highway and/or keep it within the premises until such time as his/her waste carrier arrives to collect the refuse).



<b>Group Director, Neighbourhoods and Housing</b>	Ajman Ali
<b>Lead Officer (holder of original copy):</b>	Sanaria Hussain Senior Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 2431

#### **LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT**

The following document(s) has been relied upon in the preparation of the report.

<b>Description of document</b>	<b>Location</b>
<b>Office File:</b> Balls, basement, ground floor, first floor 333 Old Street, London EC1V 9LE	Licensing Service 1 Hillman Street London E8 1DY

#### **Printed matter**

Licensing Act 2003

LBH Statement of Licensing Policy

# APPENDIX A

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Takestyle Ltd

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Balls, 333 Old Street, London EC1V 9LE			
<b>Post town</b>	London	<b>Postcode</b>	EC1V 9LE

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£222,200</b>

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
- i) as a limited company/limited liability partnership  please complete section (B)
- ii) as a partnership (other than limited liability)  please complete section (B)
- iii) as an unincorporated association or  please complete section (B)



- iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
<b>Surname</b>			<b>First names</b>	
<b>Date of birth</b> I am 18 years old or over <input type="checkbox"/> Please tick yes				
<b>Nationality</b>				
Current residential address if different from premises address				
Post town			Postcode	
<b>Daytime contact telephone number</b>				
<b>E-mail address (optional)</b>				
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)				

--

**SECOND INDIVIDUAL APPLICANT (if applicable)**

M <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>			I am 18 years old or over <input type="checkbox"/> Please tick yes		
<b>Nationality</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name Takestyle Ltd
Address  The Courtyard, Shoreham Road, Upper Beeding, Steyning, West Sussex, BN44 3TN
Registered number (where applicable) 02432705
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company

Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start? 

DD	MM	YYYY
0 2	0 6	2 0 2 1

If you wish the licence to be valid only for a limited period, when do you want it to end? 

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The premises is the former London Apprentice & Mother Bar. The business is located over three (3) floors and the roof. The new business will operate as a family entertainment centre, with an integral crazy golf course, food service & bar as parts of the offer that is available. The Basement will be used for parties, receptions / functions, business meetings & music events.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?  
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |   |                            |
|---|----------------------------|
| Provision of regulated entertainment (please read guidance note 2)  | Please tick all that apply |
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/>   |
| b) films (if ticking yes, fill in box B)  | X                          |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/>   |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/>   |
| e) live music (if ticking yes, fill in box E)   | X                          |
| f) recorded music (if ticking yes, fill in box F)   | X                          |
| g) performances of dance (if ticking yes, fill in box G)  | X                          |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) |                            |



**Provision of late night refreshment** (if ticking yes, fill in box I)

X

**Supply of alcohol** (if ticking yes, fill in box J)

X

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon	10.00	01.00			
Tue	10.00	01.00			
Wed	10.00	01.00	<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur	10.00	01.00	None		
Fri	10.00	02.00	<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	10.00	02.00	On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00.		
Sun	10.00	01.00			
			At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		



# C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					



# E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23.00	01.00	<b>Please give further details here</b> (please read guidance note 4) Amplified or unamplified music may be played.		
Tue	23.00	01.00			
Wed	23.00	01.00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) NONE		
Thur	23.00	01.00			
Fri	23.00	02.00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		
Sat	23.00	02.00			
Sun	23.00	01.00			

## F

Recorded music Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	X
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23.00	01.00	<b><u>Please give further details here</u></b> (please read guidance note 4) Amplified or unamplified music may be played.		
Tue	23.00	01.00			
Wed	23.00	01.00	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5) NONE		
Thur	23.00	01.00			
Fri	23.00	02.00	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		
Sat	23.00	02.00			
Sun	23.00	01.00			



# G

Performances of dance Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	23.00	01.00	<b><u>Please give further details here</u></b> (please read guidance note 4) Performances of dance may take place.		
Tue	23.00	01.00			
Wed	23.00	01.00	<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5) NONE		
Thur	23.00	01.00			
Fri	23.00	02.00	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		
Sat	23.00	02.00			
Sun	23.00	01.00			

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					



# I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	23.00	01.00	<b>Please give further details here</b> (please read guidance note 4) Provision of hot food & drink to customers.		
Tue	23.00	01.00			
Wed	23.00	01.00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5) None		
Thur	23.00	01.00			
Fri	23.00	02.00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		
Sat	23.00	02.00			
Sun	23.00	01.00			

## J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption</b> – <b>please tick</b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish		Both	X
Mon	10.00	01.00	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) None  <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.		
Tue	10.00	01.00			
Wed	10.00	01.00			
Thur	10.00	01.00			
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	01.00			

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> Ashley Collett	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED] London N1 [REDACTED]	
<b>Postcode</b>	N1 4EE
<b>Personal licence number (if known)</b> [REDACTED]	
<b>Issuing licensing authority (if known)</b> LB Hackney	

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of**

**children** (please read guidance note 9).

None

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5) None
Day	Start	Finish	
Mon	10.00	01.30	
Tue	10.00	01.30	
Wed	10.00	01.30	
Thur	10.00	01.30	<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6) On Easter Weekend (Good Friday, Easter Saturday, Easter Sunday & Easter Monday), Bank Holiday Sundays, Halloween, Christmas Eve & Boxing Day the permitted hours for all licensable activities are to be extended until 02.00. At New Year the permitted hours for all licensable activities are to be extended from the end of permitted hours on New Years Eve until the start of permitted hours on New Years Day.
Fri	10.00	02.30	
Sat	10.00	02.30	
Sun	10.00	01.30	

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

We will operate our business in a responsible manner, actively promote the Licensing Objectives and prevent any increase in negative cumulative impact within the CIZ at any time.



#### CIZ Statement

The new business will operate as a family entertainment centre with an integral crazy golf course, food service & bar as part of the offer that is available. The Basement will be used for parties, receptions / functions, business meetings & music events.

The applicant is aware that the premises is located within Hackney's Shoreditch CIZ., of the issues arising in the vicinity & wider CIZ and of the measures needed to address them.

The premises currently enjoys an existing premises licence for a nightclub business, but the applicant is completely changing the business model with this application. The applicant proposes earlier terminal hours, a full list of robust conditions which taken together with the new business model will we submit ensure the Licensing Objectives are fully promoted and there will be no increase in negative cumulative impact.

If this application is granted in full, the applicant will surrender the current premises licence. In light of the above points including the surrender of the current licence and the request on this application for lesser hours etc we submit that this application will rebut the presumption to refuse a new application as clearly there will be no increase in negative cumulative impact.

#### **b) The prevention of crime and disorder**

1) CCTV covering the interior & exterior of the premises will be installed to the minimum standards of the Metropolitan Police Service, will be kept operational at all times the premises are open to the public and be capable of taking images to an evidential standard in any lighting conditions. The CCTV shall cover all internal areas of the venue which are open to the public and the area immediately outside the premises including the smoking area. It shall be capable of taking a head & shoulders shot of persons entering the premises, be capable of storing images for a minimum of 31 days and a member of staff trained & capable of downloading images shall be on duty at all times the premises are open to the public. Screenshots & images shall be provided to the Police or Authorised Officers on request.

2) The DPS or a personal licence holder shall be on duty at all times the premises are open to the public.

3) No open bottles, no glasses or drinks will be permitted to be taken outside the premises at any time.

4) After 22.00 a maximum of 8 smokers will be allowed outside at any time. Staff shall monitor their conduct by use of the CCTV and physically.

5) Challenge 25 will be operated as the proof of age policy. (See Box E Condition 2 for further details.)

6) Front of house staff will be trained on induction and given refresher training at six monthly intervals for their role & in the operation of the CCTV System & Challenge 25. Training will include operating the CCTV System & downloading images & operating Challenge 25 including identifying persons under 25, making a challenge, acceptable proof of age and checking it, making and recording a refusal, proxy sales, avoiding sales to intoxicated persons, avoiding conflict, responsible alcohol retailing and safeguarding children.

7) An incident book shall be kept at the premises, and made available to the Police or Authorised Officers, which will record the following:

- a) All crimes reported,
- b) Lost property;
- c) All ejections of customers;
- d) Any complaints received;

- e) Any incidents of disorder;
  - f) Any seizure of drugs or offensive weapons;
  - g) Any faults in the CCTV System. Details of any work carried out on the CCTV System including the date, name and phone number of the Engineer shall be recorded.
  - h) Any refusal in the sale of alcohol;
  - i) Any visit by a relevant authority or emergency service. If Police are called the CAD Number shall be obtained and recorded;
  - j) Door Supervisor details if required.
- 8) Notices will be prominently displayed by the entry / exit door and bar (as appropriate) advising customers:
- a) That CCTV & Challenge 25 are in operation;
  - b) Of the provisions of the Licensing Act regarding underage & proxy sales;
  - c) Of the permitted & opening times of the premises;
  - d) That no open bottles or cans, glasses or drinks will be permitted to be taken outside the premises at any time;
  - e) To respect residents, leave quietly and not to loiter outside;
  - f) Advising that the premises has a zero tolerance to illegal drugs & weapons;
  - g) That a maximum of 8 smokers will be allowed outside after 22.00.
  - h) That the roof terrace closes to the public at 22.00.
- 9) A minimum of 6 staff shall be on duty in the premises from 19.00 to close on Friday, Saturday and on Bank Holiday Sundays.
- 10) A minimum of 4 SIA licensed Door Supervisors shall be on duty from 20.00 to 30 minutes after close or until the last patrons have left the premises & vicinity of the premises. Door Supervisors shall apply the Venue`s Policies including the Security / Search & Dispersal Policies at all times they are on duty.
- 11) Management shall undertake an ongoing daily risk assessment taking into account any advice received from the Metropolitan Police Service (MPS) and any events taking place in Shoreditch to identify the staffing levels and any need for additional SIA Licensed Door Supervisors on nights when required under Condition 10) or outside of the days & times specified in Condition 10.
- 12) If Door Supervisors are in attendance they must record their dates & times of attendance, full name, signature, full SIA licence number and if employed by an independent company the name, address & phone number of the company in a section within the Incident Book.
- 13) All Door Supervisors must clearly display their SIA licence & wear high vis vests with the Venue`s name on them at all times while on duty. Door Supervisors shall be equipped with radios and body cams while on duty.
- 14) The premises shall have written policies for drugs & weapons, search & security, management of queues, dispersal, first aid & emergency procedures details of which will be included in staff training. A copy of the policies shall be provided to the Police Licensing Team & Licensing Authority.
- 15) When Door Supervisors are not on duty, at the terminal hour a member of staff shall be tasked to monitor departing customers to remind them to leave the premises & area quietly, ensure customers do not loiter outside, monitor their conduct and ensure no open bottles, no glasses or drinks are removed from the premises.
- 16) The number for a local cab office shall be clearly displayed and a phone provided for customers to call a cab. Staff will call a cab for any customer requiring one.

### **c) Public safety**

A fire risk assessment and emergency plan will be prepared and regularly reviewed. All staff will receive appropriate fire safety training.



**d) The prevention of public nuisance**

- 1) Notices will be prominently displayed by the entry / exit door and bar as appropriate– See Box B Condition 8 for full details.
- 2) No open bottles, glasses or drinks will be permitted to be taken outside the premises at any time.
- 3) Management & staff will regularly monitor the outside of the premises including the smoking area & customers outside smoking by CCTV & physically. Suitable containers will be provided for cigarette ends.
- 4) The outside front of the premises will be kept tidy at all times and shall be swept at close.
- 5) No deliveries will be received or glass bottles / rubbish removed between 20.00 and 08.00.
- 6) A phone number will be displayed for residents to contact management with any concerns. Details of any complaints & the action taken will be recorded in the Incident Book.
- 7) Staff will direct customers to the phone number displayed for the cab office or call a cab for customers on request. If during permitted opening hours customers should be asked to remain inside the premises until the cab arrives.
- 8) All doors and windows will be kept closed except for the entry and egress of customers during the playing of musical entertainment.
- 9) A Noise Limiter shall be installed which shall be set & sealed in conjunction with the Council's Noise / Pollution Team and through which all amplified music shall be played. The Noise Limiter shall be kept in a locked container the keys to which shall be kept by the Premises Licence Holder, DPS or Duty Manager.
- 10) No music from the premises shall be audible at the nearest noise sensitive premises.
- 11) The roof terrace shall close to the public at 22.00.
- 12) No music other than background level music shall be played on the roof terrace.

**e) The protection of children from harm**

- 1) Notices will be prominently displayed by the entry / exit door and bar as appropriate– See Box B Condition 8 for full details.
- 2) Challenge 25 will be operated as the proof of age policy. Only a photographic driving licence, valid passport, proof of age card bearing the holders photograph and the pass hologram / logo on it or UK Armed Forces photographic id card will be accepted as proof of age.
- 3) All refusals of service will be recorded in the Incident Book (refusals section) which will be made available to the Police or Authorised Officers on request.
- 4) Front of house staff will be trained on induction and given refresher training at six monthly intervals - See Box B Condition 6 for full details.
- 5) No child or young person under 18 shall be admitted to or be allowed to be on the premises after 20.00.

**Checklist:**

**Please tick to indicate agreement**



- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
  - I have sent copies of this application and the plan to responsible authorities and others where applicable. X
  - I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
  - I understand that I must now advertise my application. X
  - I understand that if I do not comply with the above requirements my application will be rejected. X
  - [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
--------------------	---

Signature	
Date	04/05/21
Capacity	AUTHORISED LICENSING CONSULTANT

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

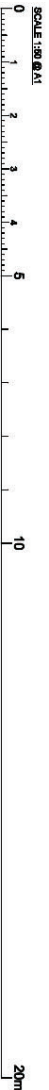
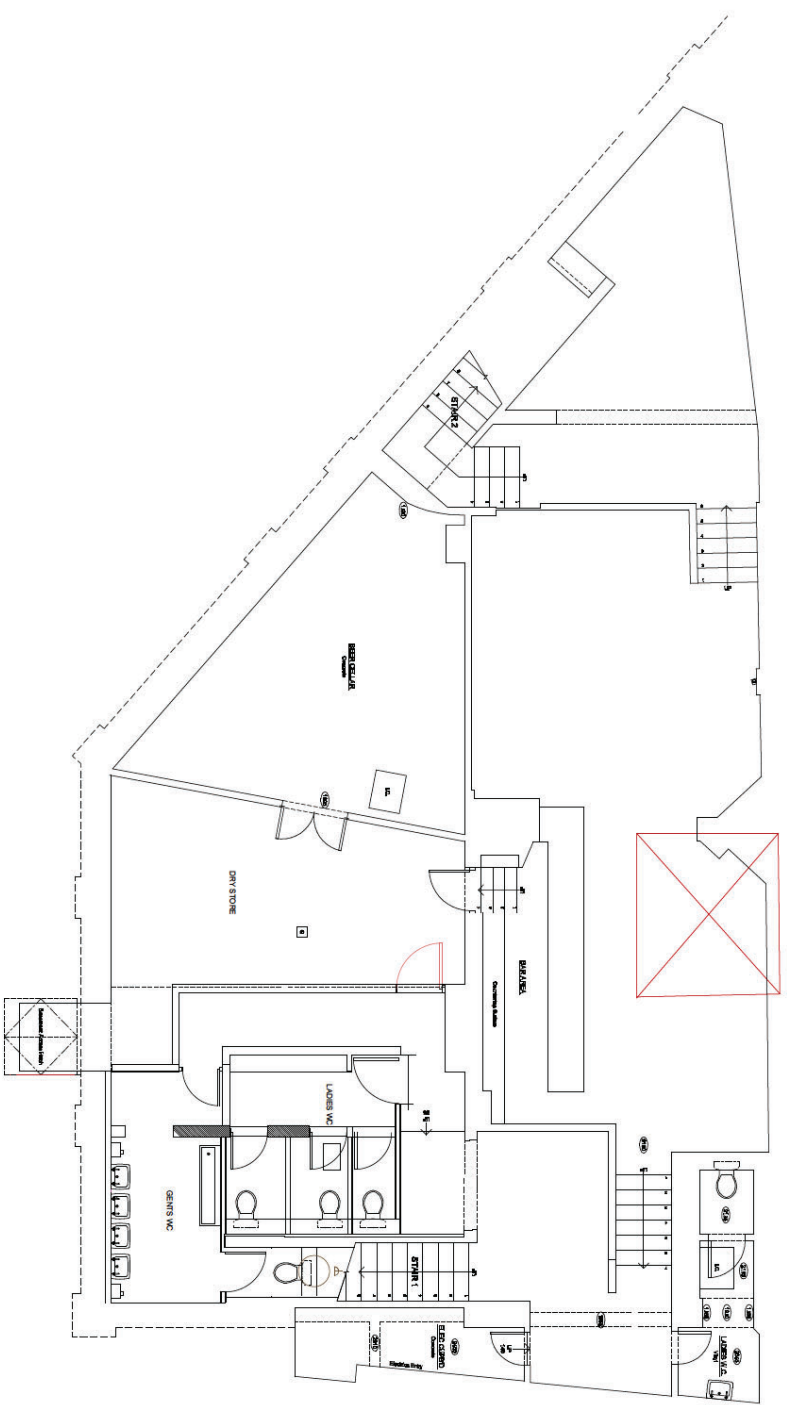
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) GT LICENSING CONSULTANTS, 55 CODENHAM GREEN, BASILDON, ESSEX, SS16 5DT			
Post town	BASILDON	Postcode	SS16 5DT
Telephone number (if any)	07810 826778		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) gtlicensingconsultants@googlemail.com			

### Notes for Guidance

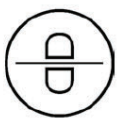
1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for

NOTES:

DO NOT SCALE



NO.	DATE	DESCRIPTION	BY



**DTWO DESIGN**  
 Chartered Engineer Ltd  
 58/59/61, 134-140, Cannon Street, London, EC1A 3AB

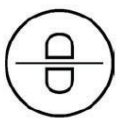
This document and all information herein is confidential and the intellectual property of DTWO Design Ltd. It is intended for circulation on a limited basis and is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of DTWO Design Ltd. The copyright is reserved by DTWO Design Ltd.

Client		333Mother bar	
Project		333 Mother Bar	
Title		Basement Plan Licensing	
Drawn	Date	Scale (A3)	Revision No.
DGT	28/10/20	1:100	01
Checked	Date	Scale (A3)	Revision No.
DGT	28/10/20	1:100	01

DO NOT SCALE

NOTES:

REV	DATE	DESCRIPTION	ISSUED



**DTWO DESIGN**

Studio 10, 15A, Old Queen Street, London, EC4A 3AB

This document and all information herein is confidential and the intellectual property of DTWO Design Ltd. It is intended for use in accordance with the terms and conditions of the contract for the design services. It is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of DTWO Design Ltd. The copyright is reserved by DTWO Design Ltd.

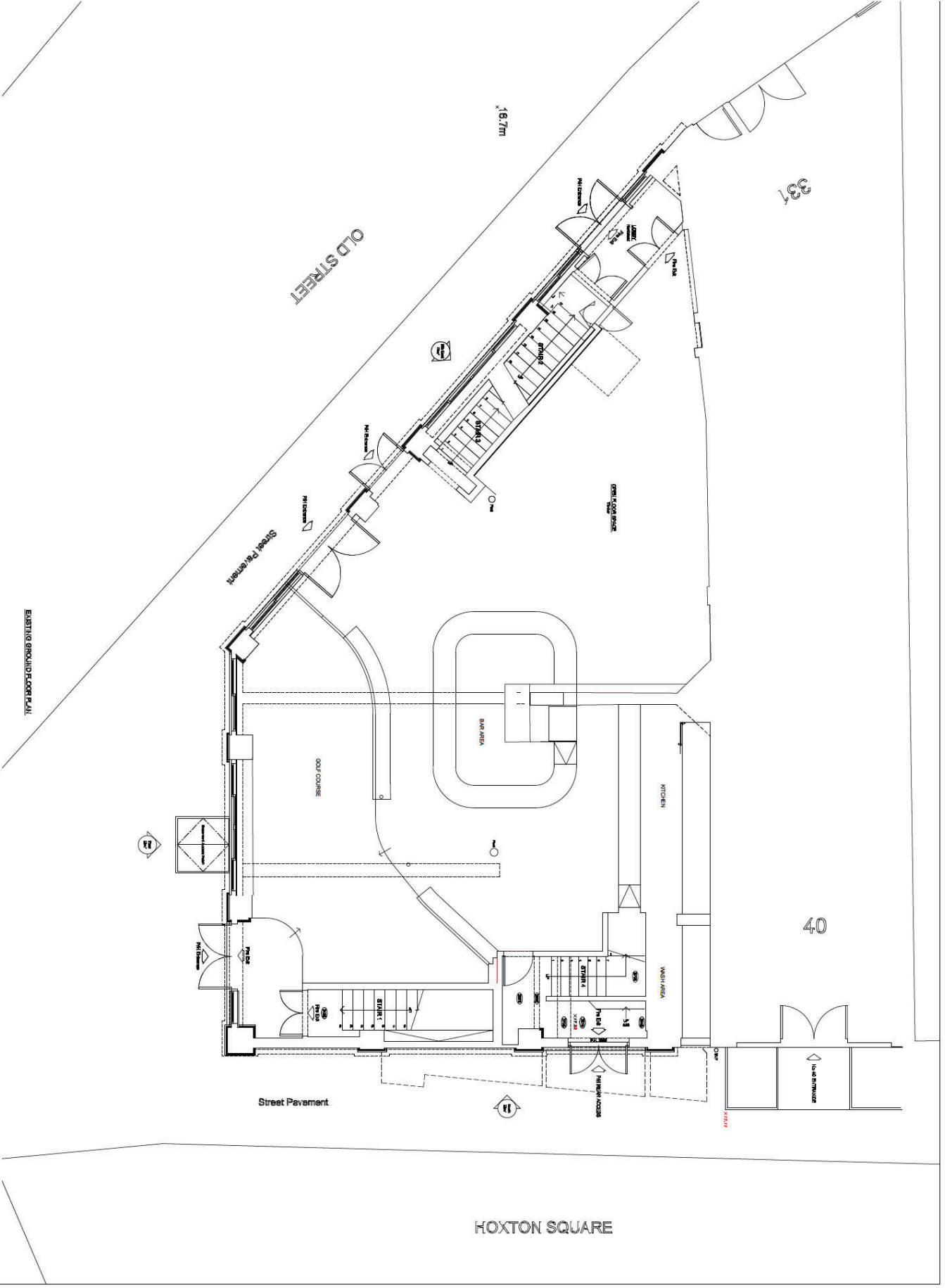
Client: **333Mother Bar**

Project: **333 Mother Bar**

Title: **Ground Floor Plan Licensing**

Drawn	Check	Scale (A3)
DGT	28/10/20	1:100
DTWO	01	C

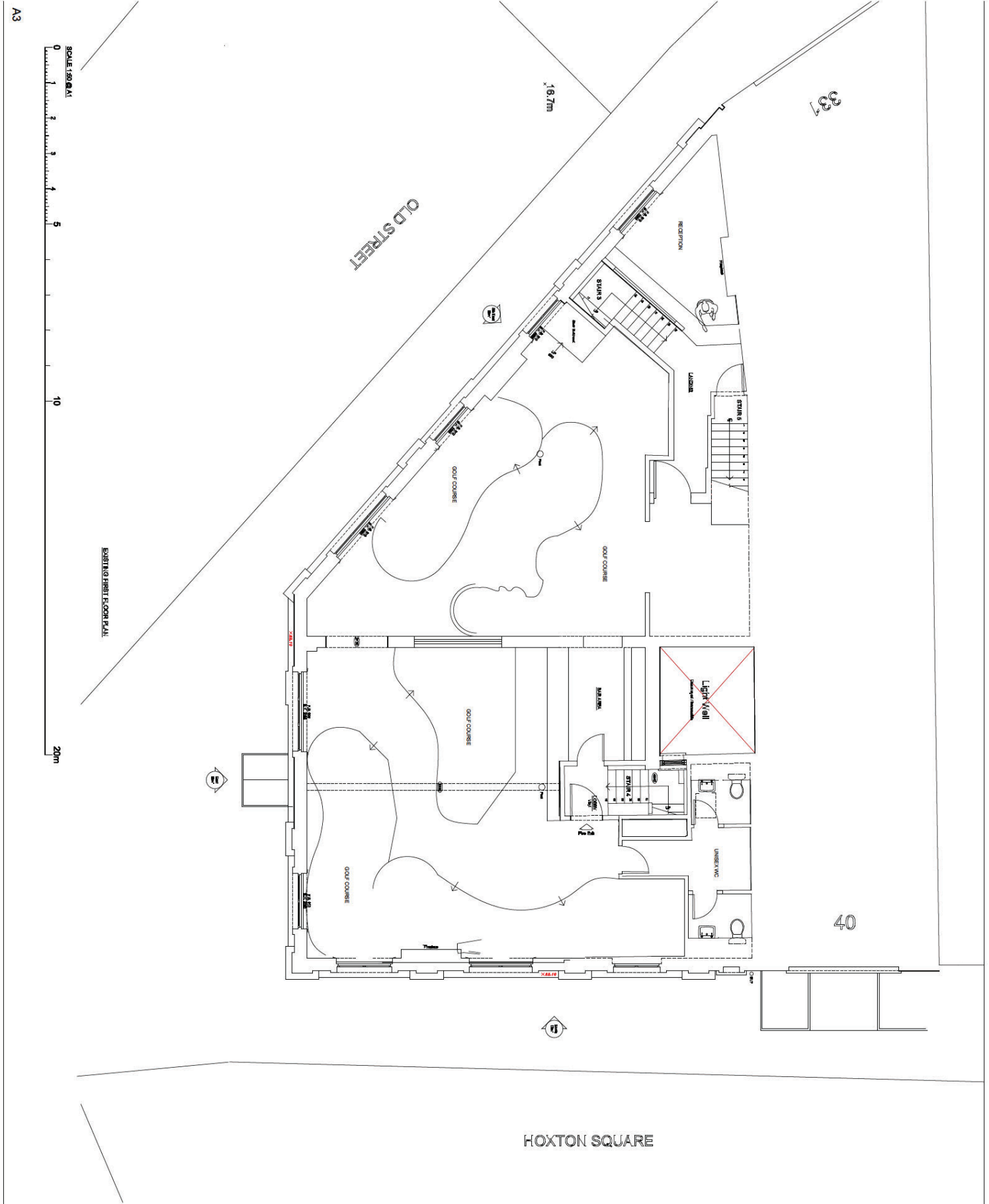
A3



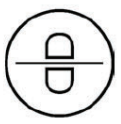


NOTES:

DO NOT SCALE



NO.	DATE	DESCRIPTION	BY



**DTWO DESIGN**  
 Studio 10, 15A, Old Street, London, EC1A 3AB

This document and all information herein is confidential and the intellectual property of DTWO Design Ltd. It is intended for use in accordance with the terms and conditions of the contract between the client and DTWO Design Ltd. It is not to be reproduced, stored, copied, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of DTWO Design Ltd. The copyright is reserved by DTWO Design Ltd.

Client	333Mother bar		
Project	333	Mother Bar	
The	First Floor Plan		
Licensing			
Drawn	DGT	Scale (A3)	1:100
Date	28/10/20	Revision No.	02
Drawn	DGT	Scale (A3)	1:100
Date	28/10/20	Revision No.	02

# APPENDIX B

## RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

### RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 3691CE Kerrie RYAN
TELEPHONE NUMBER	██████████
E-MAIL ADDRESS	hackneylicensing@met.police.uk

### APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	<b>Balls</b> <b>333 Old Street</b> <b>London</b> <b>EC1V 9LE</b>
NAME OF PREMISES USER	<b>Takestyle Ltd</b>

### COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder      ◆
- 2) public safety
- 3) the prevention of public nuisance      ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

1.

Police make the following representations in relation to the application for a new Premises Licence at BALLS, 333 OLD STREET, SHOREDITCH, LONDON, EC1V for the following reason(s);

This application has been for a new Premises Licence at this premises. There is currently a valid licence held at this premises, but it has not been open or traded since police submitted a review application which was heard by a licensing sub committee in July 2019.

This premises is situated in the middle of the Shoreditch Special Policy Area, and now that the COVID-19 restrictions are slowly being lifted, we have seen a huge increase in footfall. As the warmer Summer months approach we expect to see these numbers rise significantly more in anticipation of the restrictions being completely lifted. This particular area of Shoreditch is very busy in the late evening and early hours of the morning and police often see outbreaks of violence from drunk customers on the streets as they leave venues

On receipt of this application police had huge concerns as there had been conditions placed on the last licence as a result of a review hearing, but police have conducted a site visit at the premises and met and discussed this application with the applicant. During those discussions, it has become quite apparent that this is indeed going to be a completely different operation to what was previously run here. However, the hours that have been submitted fall way outside the core hours laid out on the LBH's Statement of Licensing Policy

During the police visit, we discussed timings. The applicant alluded to the use of the ground floor and first floor until 0100hrs, but this is still outside the policy core timings. The applicant also mentioned that the basement won't be being used. Further discussions around these concerns will need to continue and to see if the applicant can allay police concerns with the use of introducing additional conditions and improvement around policies and procedures that were previously in place during the last operation – as this application has been submitted by the same individuals. Further to this, as the basement remains on this application, it concerns police that the previous problems and issues we had around violent crime and disorder will continue when the doors are re-opened.

Currently, police still have concerns around the undermining of the licensing objectives, especially the prevention of crime and disorder in the centre of the Shoreditch Special Policy Area.

Police look forward to hearing from the applicant to discuss a way forward for this application soon.

The above representations are supported by the following evidence and information.

Personal knowledge of the venue and area.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Dialogue with the applicant

Signed  
PC3691CE RYAN (By E-mail)

Name (printed)





## APPENDIX C

Licensing Service  
Hackney Council  
1 Hillman Street  
London E8 1DY

Mr Graham Hopkins  
GT Licensing Consultants  
55 Codenham Green  
Basildon  
Essex  
SS16 5DT

0208 356 2431  
shan.uthayasangar@hackney.gov.uk

8 April 2019

Dear Sir/Madam

### **Licensing Act 2003**

#### **London Apprentice and Mother Bar, 333 Old Street, EC1V 9LE**

I refer to my letter of 23<sup>rd</sup> April 2018 regarding the decision of the Licensing Sub-Committee held on 5<sup>th</sup> April 2018 to consider the application to vary the premises licence for the London Apprentice and Mother Bar, 333 Old Street, EC1V 9LE.

Please now find enclosed the **Premises Licence** and **Premises Licence Summary** for the premises. It will be recalled that the sub-committee only part approved the application on a preliminary basis and the attached documents reflect the decision of the sub-committee held on 5<sup>th</sup> April 2018 together the subsequent minor variation to include the terrace in the licensed area. However, some matters, including the proposed extension of hours, were not determined. I should be pleased if you could let me know whether you wish to pursue the remaining matters.

Please check the document carefully, noting the authorised hours and activities and the conditions attached. Please contact this office via the telephone number shown above if you believe any of the details are incorrect quoting your reference number LBH-PRE-T-1413.

### **Duration of licence**

The premises licence shall run until it is surrendered or revoked and will lapse upon the death, incapacity, insolvency of the licence holder. It also lapses if the licence holder ceases to be entitled to work in the United Kingdom, (but may be reinstated if an application for transfer is made within statutory timescales). You should as soon as possible notify the licensing authority if the licence is lost, stolen, damaged or destroyed.



### **Annual Fee**

An annual fee is payable on the anniversary of the grant of the licence. We will send details of the fee amount payable in advance of the due date.

### **Late Night Levy**

Please note that a late night levy applies to any premises licence or club premises certificate that authorises sales of alcohol at any time between 00:01 and 06:00 on any day of the year. Please note that ANY day would include non-standard timings, such as New Years' Eve or seasonal variations. The revenue raised is used to contribute towards the costs of managing the late night economy. For more details, see [www.hackney.gov.uk/late-night-levy](http://www.hackney.gov.uk/late-night-levy).

### **Duty to keep and produce licence**

The holder of the premises licence must ensure that the licence (or a certified copy of it) is kept at the premises and is either in the custody or control of the holder or by a person whom the holder of the licence has nominated in writing. Failure to comply with this requirement is an offence.

A police constable or other authorised officer may require the person who has custody of the licence to produce the document (or certified copy of it) for inspection.

### **Duty to display premises licence summary**

The holder of the premises licence must ensure that the premises licence summary (or a certified copy of it) is prominently displayed at the premises. Failure to comply with this requirement is an offence.

### **Duty to notify the Licensing Authority of any changes**

It is a requirement to notify the Licensing Authority if you intend to make any physical alterations to the premises that would amend the licence plan (in Annex 4), or if you intend to vary any details on the granted licence or if there are changes to any of the licensee's details (such as name or address). Failure to comply with the above requirements is an offence.

Further information, relevant forms and fee structures can be accessed via [www.hackney.gov.uk/licensing](http://www.hackney.gov.uk/licensing). However, if you still have queries about the contents of this letter or any questions regarding the legislation, please do not hesitate to contact us.





**It is an offence to carry on or attempt to carry on a licensable activity that is not in accordance with an authorisation. Any person guilty of such an offence is liable to imprisonment for up to 6 months and/or an unlimited fine.**

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mike Smith'.

**Mike Smith  
Licensing Officer**



## PART B – PREMISES LICENCE SUMMARY

Premises Licence Number:

LBH-PRE-T-1413

### Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description**

London Apprentice and Mother Bar  
333 Old Street  
London EC1V 9LE

**Telephone number:** 020 7739 5949

**Where the licence is time limited the dates:**

Not applicable

**Licensable activities authorised by the licence:**

Plays  
Films  
Indoor Sporting Events  
Live Music  
Recorded Music  
Performance of Dance  
Late Night Refreshment  
Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities:**

<b>Plays</b>	<b>Standard Hours:</b>
	Mon 09:00-02:30
<b>Premises</b>	Tue 09:00-02:30
	Wed 09:00-02:30
	Thu 09:00-02:30
	Fri 09:00-03:00
	Sat 09:00-03:00
	Sun 09:00-02:30
<b>Films</b>	<b>Standard Hours:</b>
	Mon 09:00-02:30
<b>Premises</b>	Tue 09:00-02:30
	Wed 09:00-02:30
	Thu 09:00-02:30
	Fri 09:00-03:00
	Sat 09:00-03:00
	Sun 09:00-02:30





**Indoor Sporting Events**    **Standard Hours:**  
Mon 09:00-02:30  
**Premises**                      Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Live Music**                      **Standard Hours:**  
Mon 09:00-02:30  
**Premises**                      Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Recorded Music**                **Standard Hours:**  
Mon 09:00-02:30  
**Premises**                      Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Performance of Dance**        **Standard Hours:**  
Mon 09:00-02:30  
**Premises**                      Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Late Night Refreshment**       **Standard Hours:**  
Mon 23:00-02:30  
**Premises**                      Tue 23:00-02:30  
Wed 23:00-02:30  
Thu 23:00-02:30  
Fri 23:00-03:00  
Sat 23:00-03:00  
Sun 23:00-02:30



**Supply of Alcohol**

**Premises**

**Standard Hours:**

Mon 09:00-02:30  
Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**The opening hours of the premises:**

**Premises**

**Standard Hours:**

Mon 09:00-03:00  
Tue 09:00-03:00  
Wed 09:00-03:00  
Thu 09:00-03:00  
Fri 09:00-03:30  
Sat 09:00-03:30  
Sun 09:00-03:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies:**

On and Off Premises

**Name, (registered) address of holder of premises licence:**

Beeding Licences Limited  
The Courtyard Shoreham Road  
Upper Beeding  
Steyning  
West Sussex  
BN44 3TN

**Registered number of holder, for example company number, charity number (where applicable)**

07157839

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

Porumb Sergiu Gabriel

**State whether access to the premises by children is restricted or prohibited**

Restricted

**Date of grant:** 4 April 2013



Signed:

A handwritten signature in black ink, appearing to read 'David Tuitt'.

David Tuitt  
Team Leader - Licensing



**This premises licence has been issued by:**

Licensing Service  
1 Hillman Street  
London E8 1DY

**PART A – PREMISES LICENCE**

**Premises Licence Number**

LBH-PRE-T-1413

**Part 1 – Premises details**

London Apprentice and Mother Bar  
333 Old Street  
Hackney  
London  
EC1V 9LE

020 7739 5949

**Where the licence is time limited the dates**

Not Applicable

**Licensable activities authorised by the licence**

Plays  
Films  
Indoor Sporting Events  
Live Music  
Recorded Music  
Performance of Dance  
Late Night Refreshment  
Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities**

<b>Plays</b>	<b>Standard Hours:</b>
	Mon 09:00-02:30
	Tue 09:00-02:30
	Wed 09:00-02:30
	Thu 09:00-02:30
	Fri 09:00-03:00
	Sat 09:00-03:00
	Sun 09:00-02:30



**Films**  
**Standard Hours:**  
Mon 09:00-02:30  
**Premises:** Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Indoor Sporting Events**  
**Standard Hours:**  
Mon 09:00-02:30  
**Premises:** Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Live Music**  
**Standard Hours:**  
Mon 09:00-02:30  
**Premises:** Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Recorded Music**  
**Standard Hours:**  
Mon 09:00-02:30  
**Premises:** Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Performance of Dance**  
**Standard Hours:**  
Mon 09:00-02:30  
**Premises:** Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**Late Night Refreshment**  
**Standard Hours:**  
Mon 23:00-02:30  
**Premises:** Tue 23:00-02:30  
Wed 23:00-02:30

Thu 23:00-02:30  
Fri 23:00-03:00  
Sat 23:00-03:00  
Sun 23:00-02:30

**Supply of Alcohol**

**Standard Hours:**

**Premises:**

Mon 09:00-02:30  
Tue 09:00-02:30  
Wed 09:00-02:30  
Thu 09:00-02:30  
Fri 09:00-03:00  
Sat 09:00-03:00  
Sun 09:00-02:30

**The opening hours of the premises**

**Standard Hours:**

Mon 09:00-03:00  
Tue 09:00-03:00  
Wed 09:00-03:00  
Thu 09:00-03:00  
Fri 09:00-03:30  
Sat 09:00-03:30  
Sun 09:00-03:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On and Off Premises

**Part 2 –**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

Beeding Licences Limited  
The Courtyard Shoreham Road  
Upper Beeding  
Steyning  
West Sussex  
BN44 3TN

**Registered number of holder, for example company number, charity number (where applicable)**

07157839

**Name, address and telephone number of designated premises supervisor where the premises authorises the supply of alcohol**

Porumb Sergiu Gabriel  
24 Wigston Road  
London  
E13 8QW

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

**Licence No:** 15/04519/LAPER  
**Issuing Authority:** Newham

**Date of Grant:** 4 April 2013

**Signed:**



**David Tuitt**  
**Team Leader - Licensing**

## **Annex 1 - Mandatory Conditions**

### Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
    - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
    - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.
- 5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.



5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$

Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Exhibition of Films**

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

(a) Recommendations made by the film classification body where the film classification body is specified in the licence, or

(b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

### **Door Supervision**

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.



## **Annex 2 – Conditions consistent with the Operating Schedule**

10. The rules of management of places of public entertainment annexed hereto, and the following additional conditions shall be adhered to:

- (a) The fire alarm change over switch will be in the "FIRE ALARM, AND BUZZERS" position the whole time that the premises are in use under the licence.
- (b) The fire alarm Installation shall be under the supervision of a competent person who shall arrange for regular maintenance and testing to be carried out. The results of the tests shall be recorded in a logbook that shall be readily available for inspection by Officers of the Council or the LFEPA.
- (c) A record shall be maintained of the number of patrons present in the club whilst it is in use under the licence.
- (d) Notice is to be displayed in the premises requesting people to leave the area in a quiet and orderly manner.
- (e) External doors and windows to the premises shall be kept closed while the premises is in use under the licence.
- (f) The applicant shall ensure the sound insulation system is properly maintained.
- (g) The licensee shall ensure that the area outside the premises is thoroughly cleaned after events.
- (h) The use of a mechanical rubbish compactor shall be limited to between 08:00 to 23:00.
- (i) The entertainments noise is maintained at a level that does not cause a noise nuisance to residents of neighbouring premises.

11. A comprehensive CCTV system that ensures all areas of the licensed premises are monitored, including all entry points, and which enable frontal identification of every person entering in any light condition. All cameras shall continually record whilst the premises are in operation and the recording shall be kept available for a minimum of 31 days with time and date stamping. Recording shall be made available to a duly authorised Hackney Council officer or a police officer together with facilities for viewing. The recordings for the preceding 31 days shall be made available immediately on request. The CCTV system shall be operated in accordance with the Data Protection Act 1998 and any other relevant legislation. There shall be a staff member from the premises who is conversant with the operation of the CCTV system on the premises at all times when the premises are open to the public. This staff member must be able to show a Police officer or authorised Council Officer recent data or footage when required.

12. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age. Such evidence may include a driving licence or passport.

13. Noise limiter to be employed in a separate and remote (from the volume control) lockable cabinet must be fitted to the music amplification system. No supplementary sound system to be used by acts without a full Risk Assessment and prior notice given to Hackney Council Noise Pollution department and Hackney Police.

14. The premises will be a member of Pubwatch and Snow and ensure that an authorised person/staff member attends at least four meetings a year.

15. Adequate/improved security lighting outside the premises with consideration being given to light pollution of neighbouring properties and planning consent.

16. After 22:00 hours every person entering both the venue and the basement area should be counted in and out with a mechanical counting device to ensure that the maximum accommodation limit and restricted entrance numbers to the basement, is not exceeded.

17. The venue will provide a written Queue Management Policy which will be kept on the premises and made available to police officers or other authorised officers upon request. Any queues forming outside the premises will be supervised by door staff to prevent disorder and measures be implemented to discourage anti-social behaviour.

18. Measures to be implemented aimed at discouraging anti-social behaviour.

19. After 9pm there shall be no glass or open containers outside the premises at any time.

20. Toilets to be checked by staff randomly and at least every hour and an entry made in a register and made immediately available to police at reasonable request.

21. Premises will provide the police with a dispersal policy to ensure that all patrons leave the venue and the vicinity quickly and quietly. This policy will be kept on the premises and produced to police or other authorised officers

22. Notices to be displayed at exits requesting that patrons respect the needs of local residents and leave the premises and the area quietly.

23. All staff employed at the premises are over 18 years old and photo identification has been seen to confirm this and a copy held with a staff file on the premises.

24. The Licence Holder shall ensure that at least one member of staff has undertaken a recognised child protection awareness course. The licensee shall ensure that all staff are aware of what is expected of them under Child Protection guidance and that a copy of the guidance is available to all staff.

25. Non-intoxicating beverages, including free drinking water, shall be available throughout the permitted hours in all parts of the premises where alcohol is sold.

26. The Licence Holder shall provide and maintain a dedicated telephone number of the Designated Premises Supervisor for use by any Responsible Authority or any person who may wish to make a complaint during the operation of the licence. This shall be provided to the Licensing Authority, Police and local Residents Associations. The Licence Holder shall ensure that any changes to these details are sent to these parties within seven days.

27. An incident log shall be kept at the premises, it will be in a hardback durable format handwritten at the time of the incident or as near to as is reasonable and made available on request to the Police, which will record the following:-

A) all crimes reported to the venue



- B) all ejections of patrons
- C) any complaints received
- D) any incidents of disorder
- E) seizures of drugs or offensive weapons
- F) any faults in the CCTV system or searching equipment or scanning equipment
- G) Any refusal of the sale of alcohol
- H) Any visit by a relevant authority or emergency service

28. The cloakroom shall be open after 21:00 hours when licensable activities are taking place.

29. No unauthorised advertisements of any kind (including placard, poster, sticker, flyer, picture, letter, sign or other mark) is inscribed or affixed upon the surface of the highway, or upon any building, structure, works, street furniture, tree, or any other property, or is distributed to the public in the London Borough of Hackney, that advertises or promotes the establishment, its premises, or any of its events, facilities, goods or services.

30. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to all times by staff.

31. The licensee shall ensure that any contract it has now or in the future enters into for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business

32. The licensee shall maintain an adequate supply of receptacles (this includes refuse sacks) in order to ensure his waste is always presented for collection in receptacles provided by its registered waste carrier and shall not use any plain black or unidentified refuse sacks or any other unidentifiable or unmarked waste receptacles

33. The licensee's premises are situated in an area within which refuse may only be left on the public highway during certain time bands. If the Licensee's waste carrier cannot or does not comply by collecting the refuse during the present or any future time bands imposed by the waste authority the licensee must remove the refuse from the public highway and/or keep it within the premises until such time as its waste carrier arrives to collect the refuse.

34. The licensee shall provide and/or maintain a safe receptacle for cigarette ends to be placed outside either on the wall or close to the wall of the building so as not to cause an obstruction or trip for the use of customers

35. The licensee shall instruct members of staff to make regular checks of the area immediately outside and within 10 meters either side of the premises removing any litter, glasses and bottles.

36. There shall be no entry to customers (except for persons who have temporarily left the premises to smoke) at least 1 hour before the premises closes. Whilst there is a ten in place the last entry time shall be 2 hours before the terminal hour of the event or such later time as may be agreed by the police.

37. After 9 pm there shall be no sales of alcohol for consumption off the premises and before 9pm all off-sales will only be to those seated at the tables belonging to the premises located at the front of the premises.

38. The capacity of the premises shall not exceed 540.

39. The premises licence holder shall support and promote the night time economy team with any scheme brought in to assist with the promotion of the four licensing objectives in the Shoreditch Triangle.

40. A minimum of one SIA registered door staff per 75 customers or part thereof shall be on duty from 20:00hrs but there shall be a minimum number of door supervisors employed as follows:-

Monday to Wednesday - 3

Thursday - 5

Friday/ Saturday - 8

Sunday - 4

With such number of security being on the premises by the following times:

	From 9.00pm	From 10.00pm	From 11.00pm	From Midnight
Monday to Wednesday	2	3		
Thursday	2	3	4	5
Friday/ Saturday	2	6	6	8
Sunday	2	3	4	

Additional Male and Female SIA door staff to be employed at the premises when required on the basis of an operational risk assessment with identity badges displayed at all times.

All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the door supervisor was provided by an agency the name, registered business address and contact telephone number will also be recorded. The register will be made available to police or authorised officer immediately upon request.

41. The venue will comply with the Hackney Police Search and seizure Policy 2011 (or as amended) and the Hackney Police Theft reduction Policy 2011 (or as amended)



42. Premises to operate a zero tolerance policy to drugs and comply with the Hackney Police/Council Community Safety Unit Drugs and Weapons Policy where appropriate.
43. There shall be search policy implemented at the venue which will state that everyone entering the venue after 21:00hrs will be searched before granted entry. This policy will be displayed in a prominent position near the entrance.
44. The premises shall install and maintain a computer based identification entry system. After 9pm the details of all persons including staff are to be passed through the system prior to being permitted entry to the premises. The provision and maintenance of such equipment shall be to the reasonable satisfaction of Metropolitan Police Service. The details of persons recorded by the system to be made available to police upon reasonable request for the provision of preventing and detecting crime.
45. The premises licence holder, or nominees thereof, will conduct meetings where necessary with local residents associations to address any concerns arising from the operation of the premises
46. The pavement from the building line to the kerb edge immediately outside the premises, including gutter/Channel at its junction with the kerb edge shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements
47. There shall be no licensable activity on the roof terrace. There shall be a maximum of 60 people on the roof terrace at any one time.
48. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises
49. At least one trained first aider shall be on duty when the public are present
50. All staff shall be given refresher training on the legislation relating to sales of alcohol to underage persons, drunken persons and persons incapacitated due to drugs every twelve months. Written records of this training will be kept on the premises and made available to a police officer or other authorised officer upon request.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

51. Additional CCTV cameras, no less than 5, to be fitted within the premises and located in positions as agreed with the Police. A further two additional cameras are to be fitted to cover any smoking area.

52. The management will use the Flow Hospitality Management or an equivalent training system for staff employed at the premises.

53. An additional identity scanner will be installed at any new entry created for the basement.

54. The basement may be used for pre-booked events only, with SIA door supervisors in accordance with condition 40 (i.e. 1 per 75 patrons), with management also risk assessing the events and having additional SIA door staff as appropriate. All customers and guests should be scanned in through the ID scan system. A list of guests attending an event along with proof of any pre-booked event, shall be retained on the premises for inspection by the police and/or an authorised officer upon request. The use of basement for any event shall be for no more than 100 patrons.

55. A minimum of four SIA door-staff (3 on Monday-Wednesday as per condition 40 above) will be equipped with body worn cameras (BWV) when the premises is open. The cameras will be have an ability to record and all recordings will be kept for a minimum of 24 hours and shall be made available to the Police upon request. At least one SIA door-staff with BWV will be deployed at any entrance to the premises which is in use.



**Annex 4 – Plans**

PLAN/LBH-PR-T-1413/04042013

# APPENDIX D



Scale: 1:1250 at A4

333 Old Street



Ref:  
Monday, July 5, 2021

Produced by: unspecified  
email:

please specify copyright statement